

ANNUAL ADMINISTRATIVE REPORT

2016-2017

DEPARTMENT OF AGRICULTURE
GOVERNMENT OF ASSAM

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AGRICULTURE DEPARTMENT, ASSAM

I. Mandate of the Department:

(A) The main functions and responsibilities of the department of Agriculture are:

1. Formulation and implementation of policies and programmes aimed at achieving rapid agricultural growth through optimum utilization of land, water, soil and plant resources of the State.
2. Implementation of beneficiary oriented schemes for economic uplift of farming community.
3. Establishing farmer- department coordination through the process of providing technological know-how to the farming community advocating agricultural extension services.
4. Undertaking all possible measures to ensure timely and adequate supply of quality inputs and services such as fertilizers, seeds, pesticides, agricultural implements etc.
5. Creating adequate irrigation facilities to the farmers through minor irrigation schemes so as to obtain maximum return from their land.
6. Popularizing the use of farmer friendly fertilizers.
7. Motivation farmers to minimize the use of pesticides and to control the environmental pollution with adaptation of Integrated Pest Management.
8. Motivating farmers for diversification of areas from traditional crop to commercial crops.
9. Monitoring soil health and testing of nutrient level of soil samples collected from farmer's field across the State.
10. Educating farmers on soil and water conservation technologies.
11. Undertaking measures to provide agricultural credit and crop insurance in order to help the farmers in getting remunerative returns for their produce.
12. Implementing calamity (like flood, drought etc.) relief programmes.
13. Conducting surveys for collection and maintenance of a wide range of statistical and economic data relating to agriculture, required for planning and development.
14. Helping farmers through use of ICT applications.
15. Economic empowerment of women.
16. Removal of rural poverty.
17. Improvement of nutritional standards and quality of life of the rural people.

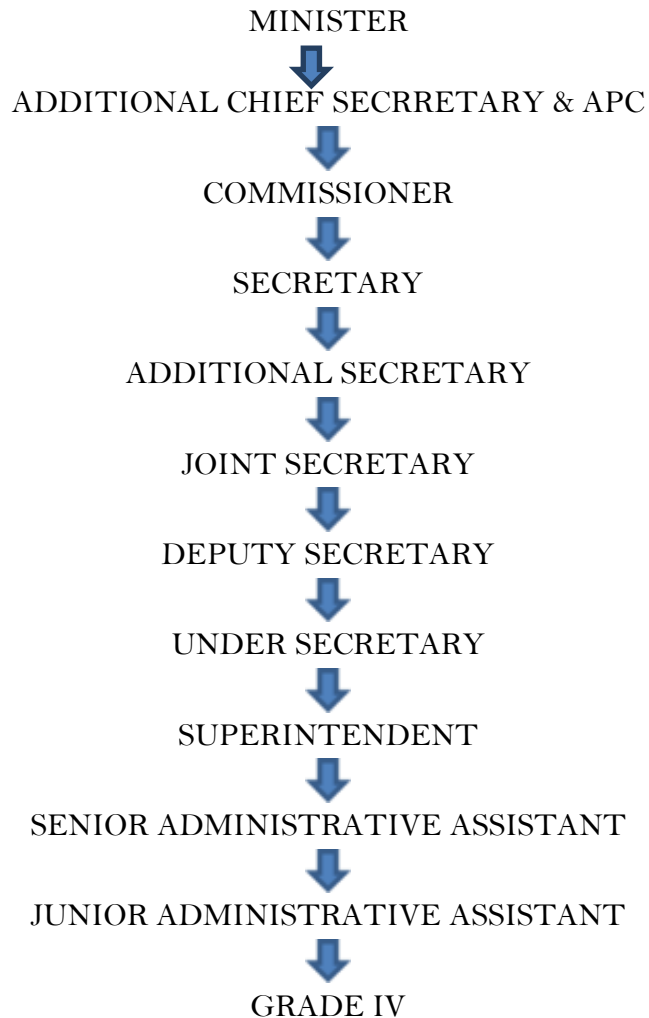
(B) Acts and Rules administered by the Department or under which the Department functions:

The Acts and Rules under which the department functions are:

1. Seeds Act, 1966.
2. Fertilizer (Control) Order, 1985.
3. Essential Commodity Act, 1955 (EC Act, 1955).
4. Insecticides Act, 1968.
5. FR
6. SR
7. RTI Act, 2005
8. Notification & Circulars issued by the Government from time to time.

II. Organizational Structure:

ADMINISTRATIVE DEPARTMENT (AGRICULTURE DEPARTMENT)



III. MISSION, VISION AND OBJECTIVES:

MISSION:

To strive for enhancing productivity and total volume of quality production through an Integrated approach for Infrastructure Development and Extension services in the rural areas, capacity building of the farming community, Institutions, Government Department/ Agencies, FMCs and other Self Help Groups along with NGOs with application of modern technology by up gradation of research and development activities in the field of agriculture, value addition of agriculture products through marketing supports & Agro Processing of Agricultural Horticultural Products, as also by removing any bottleneck for sustainable development.

VISION:

To restore Assam's past glory and achievement of self-reliance and rural prosperity through adoption of scientific agricultural and allied practices for production of food grains and other crops thereby raising the quality of life of millions of rural people and thereby contributing to the growth of a vibrant, self-sufficient and surplus economy.

On a nutshell, "Sustainable agriculture for enough food, employment and wealth" is a vision of the Agriculture Department of Assam at the backdrop of alarming effects of climate change in Agricultural Crop Production and Productivity.

OBJECTIVES:

1. To enhance the economic development of all stake – holders.
2. To generate employment in order to combat vagaries of unemployment problem.
3. To enhance the per capita income to minimize the difference between rural and urban.
4. To improve nutritional standards for betterment of health.
5. To discourage rural to urban migration and thereby minimize congestion & other associated problems in the society.
6. Economic empowerment of women.
7. To contribute towards protection and up gradation of the environment for ensuing ecological balance, avoidance of global warming and healthy living for man and animal.
8. To create marketing facilities to reduce post-harvest loss and distress sale of agriculture produce.

IV. LIST OF OFFICERS OF THE AGRICULTURE DEPARTMENT: (AT PRESENT)

1. ShriK.K. Mittal, IAS, Additional Chief Secretary & APC.
2. ShriAmlanBaruah, IAS, Commissioner & Secretary.
3. Smti Sajeeda Islam Rashid, IAS, Secretary.
4. Smti Juri Phukan, IAS, Secretary
5. Shri R. N. Gogoi, ACS, Additional Secretary.
6. Shri H.D. Sarma, ACS, Additional Secretary
7. ShriKulendraTalukdar, ACS, Addl. Secretary.
8. Shri Manas Nath, ACS, Joint Secretary.
9. Shri Dwijen Kalita, Deputy Secretary.
10. Smti N.Ingty, Under Secretary.
11. ShriPrabin Kumar Choudhury , Under Secretary.
12. Shri Pradip Kumar Sarma, Superintendent.

**V. LIST OF STAFF OF AGRICULTURE DEPARTMENT:
(AT PRESENT)**

1. ShriAkbar Ali, Sr. A.A.
2. Shri S.S. Choudhury, Sr. A.A.
3. Smti Purabi Das Kakoti, Sr. A.A.
4. SmtiTezkumariGond,Sr. A.A.
5. ShriGautamBordoloi, Sr. A.A.
6. ShriBijuDeka, Sr. A.A.
7. ShriRajendrajitTamuly, Sr. A.A.
8. SmtiMomiHandique, Sr. A.A.
9. Shri Sridhar Ch. Roy, Jr. A.A.
10. SmtiDimpiNeog, Jr. A.A.
11. SmtiKakoliDutta, Jr. A.A.
12. Shri Indra Kalita Jr. A.A.

VI. Indicators of Good Governance :

1. **Website with regular update:** the Department of Agriculture has recently taken up steps along with the NIC for setting up of the department website under the Standardization of Website Plan.
2. **Organizational Chart:** The Organizational Chart/ Structure is already mentioned above at page 4.
3. **Job Chart:** All the Officers and Staffs are allotted different work at the department at different time. The work allotments of the Officers and Staffs are placed below.
4. **Citizen Charter/ Mandate:** The Citizen Charter is under process. The mandate of the department is mentioned at page 3.
5. **Annual Administrative Report** was last made for the year 2015- 2016, the Annual Administrative Report for the Year 2016-17 is under process.
6. **Public Grievance Redress Mechanism:** The Secretariat Facilitation System made by the CM's Secretariat is the one of the source for handling the Public

Grievance. However some grievances are sometimes mate at the department directly.

7. **Electronic Service Delivery (G2C) through Department portal or otherwise:** The matter relating to the Electronic Service Delivery (G2C) at the Agriculture Department at the present does not have an electronic portal to give the service, however the Directorate of Agriculture has websites where they give regular consultation to the Citizens.
8. **Use of IT in the form of MIS/PMIS from Office automation by the department:**
Under process
9. **Designated officer for vigilance matter:**
10. **Designated officer for Audit Objection:** Shri Kulendra Talukdar, ACS, Addl. Secretary
11. **Nodal officer for Reforms:** Shri Manas Nath ,ACS, Joint Secretary.
12. **Implementation of AARC recommendations:**
13. **Practicing Secretariat Manual Provisions by the Department Officials:** The Department is practicing the Secretariat Manual Provisions.

VII. OTHER SUBORDINATE OFFICES:

1. Directorate of Agriculture.
2. Directorate of Horticulture & Food Processing.
3. Assam Seeds Corporation Ltd.
4. Assam Small Farmers Agri- Business Consortium.
5. Assam State Seed Certification Agency.
6. Assam Rural Infrastructure & Agriculture Service Society.
7. Assam State Agricultural Marketing Board.